

Janitorial Staff Activity

Effort and Resources

Easy to moderate. Low to no cost.

Objective & Overview

Increase janitorial staff commitment to your **Recycling at Work** program by actively involving them in promoting and monitoring the progress of your recycling efforts. Janitorial staff who empty the desk-side recycling containers are in an ideal position to help your Recycling Team identify outstanding recyclers in the workplace and identify areas for improvement.

Step 1: Establish a system

Meet with the janitorial staff or service provide to set-up a system for identifying your outstanding recyclers. Give janitors a stack of reusable “star recycler” cards they can leave on the desks of outstanding recyclers. Ask members from your Recycling Team to collect the cards on a daily basis and make note of the employees receiving them. At the end of each week, select a “star recycler of the week” to receive special recognition.

Step 2: Recognize your outstanding recyclers

Decide how you will reward your “star recycler of the week”. Consider giving them a low-cost gift like a gift card or coupon for a free cup of coffee. Name them in a special company-wide email. For more ideas, review **Recycling at Work’s** tip sheet: [Ideas for Employee Recognition](#) under the Tools & Resources section of recyclingatwork.org.

Step 3: Take it a step further

Ask the janitors to help identify the workspaces where employees are not recycling at all so they can follow-up directly with those employees or send out company-wide recycling reminders as necessary.

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